

## Acadeum Consortium Agreement

Capital University offers a selection of online courses through the Acadeum college consortium, a network of accredited colleges and universities that share online course offerings. The Acadeum Course list can be found on our [Office of the Registrar](#) webpage and includes approved online Acadeum consortium courses and the Capital University equivalent. The consortium courses provide students with the opportunity to make up credit hours, get ahead in coursework, or to repeat a course to improve their grade point average. It is important to note that an Acadeum course will affect your grade point average just like a Capital course. The other institution (not Capital) offering the Acadeum course is referred to on this form as the “host institution.”

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### STUDENT INFORMATION

**Student Name:** \_\_\_\_\_

**ID#:** \_\_\_\_\_

#### Online Asynchronous Courses

All Acadeum courses are asynchronous, which means that you will not meet at a specific time. Still, every course will have weekly expectations of engagement and assignments. You will need to budget time to complete assignments on time and you may be asked to work in small groups, which will require coordination with your peers. You will be using the host institution’s learning management system for the course.

#### Course Materials

Prior to registration, you need to review the syllabus and required course materials. Please research the out-of-pocket costs of these materials. It is essential to your success that you have the required materials. See the **Required Text** section of each course listing.

#### Prerequisites

Some courses have prerequisites. See the Prerequisites section of each course listing. In most cases an equivalent Capital course will be acceptable as a prerequisite. If you have any questions about whether you have the necessary prerequisite, please contact your Academic Advisor.

#### Academic Support and Disability Access

Academic accommodations and other academic support, like tutoring, may be provided by the host institution. Check the course syllabus for information on these services or ask your faculty member once the course has begun.

- I have read and understand the above information.
- I understand that academic accommodation, support, and tutoring are not available through Capital and that it is my responsibility to inquire about the availability of all academic support at the host institution.
- I understand the add/drop and refund policies listed on Page 2 of this form.
- I have met with a Student Success Advisor or Senior Faculty Advisor to discuss my enrollment in this course/these courses.
- I have met with Financial Aid to explore if any aid is available to me.

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

### ACADEUM COURSE REGISTRATION

**Important!** There is **no flexibility** with add/drop deadlines. These deadlines are listed for each course on the Acadeum website **and they may vary from the Capital add/drop deadlines.**

There are **no refunds.**

If you choose to drop the course, you will avoid a W or F on your transcript, but you will not receive a refund.

**Withdraws** are possible after the drop date—in accordance with the host school’s rules. In a withdrawal, the student will **NOT** get a reimbursement, but they would earn a W rather than an F.

**Term/Year** (e.g. Summer 2024): \_\_\_\_\_

ACADEUM Institution Offering Course <small>(e.g. Franklin University)</small>	ACADEUM Subject/Course# <small>(e.g. MATH-101)</small>	Credit Hours	Capital U Equivalent Subject/Course# <small>(Found on the Acadeum Course List)</small>	Course Start Date	Course Drop Deadline

**\* This form must be submitted to the Office of the Registrar no fewer than 14 days prior to the course start date.**

### ADVISOR APPROVAL

Registration for Acadeum courses requires approval from a Student Success Advisor or Senior Faculty Advisor. Please contact [success@capital.edu](mailto:success@capital.edu) or [advising@capital.edu](mailto:advising@capital.edu).

I confirm that the student has completed any necessary prerequisites for the course(s).

**Advisor Name:** \_\_\_\_\_

**Advisor Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

### FINANCIAL AID APPROVAL

**FA Representative:** \_\_\_\_\_

**FA Rep Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_